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# INDIRA GANDHI NATIONAL OPEN UNIVERSITY MAIDAN GARHI, NEW DELHI-110 068 APPLICATION FORM

(To be submitted to School of Health Sciences along with the consolidated details of data of each selected student in Hard and Soft copy by MOHFW)

### INSTRUCTIONS

1. Please read the instructions before filling up the form (Appendix 26).
2. Please use Black/Blue Ball Point Pen in boxes using English CAPITAL LETTERS or English numerals.
3. Write in CAPITAL LETTERS only within box. Leave blank between words as shown in the example below.
4. Attach relevant certificates with application form.
5. Attach DD in favour of IGNOU payable at Delhi (to be paid by MOHFW).

APPLICATION NO.

Enrolment No. (For Office Use)

A B C D E F G I J K L N O P Q R S T U V X Y Z 0 1 2 3 4 5 6 7 8 9

1. Name of the Programme Applied:

2. Programme Code:

3. Medium of Study (Write code in the box)   
 A1 English    
 B2 Hindi    
 C3 Others

4. Regional Centre Code:

5. Programme Study Centre Code:  6. State Code:

PHOTOGRAPH

Affix your latest passport size photograph (4 cm x 5 cm) duly attested by you

7. a. Are your registered with (Ignou) (Please write relevant code in the box)   
 A1 - Yes    
 B2 - No

If yes, Programme Code:

Enrolment No.:

Signature of Applicant

8. Name of the Candidate: (as in class X/XII mark sheet or equivalent certificate)

9. Father/Mother/Husband Name: (Please write S/o or D/o for Father/Mother's Name and W/o for Husband's Name)

10. Address for Correspondence : (Please do not give POST-BOX Number. Use Capital Letters and give space between words)

a) House No. :  b) Street Name :

c) Locality/Mohalla:

d) Tehsil/District:

e) City :  f) Pin Code:

g) State:

11. Contact Details: a) Landline No.  Fax, if any:

b) e-mail ID:  c) Mobile No.:

12. Date of Birth: Date  / Month  / Year

13. Nationality A1 - Indian  B2 - Others,  pl. specify

14. Gender (Pls. write relevant code in the box)   
 A1 - Male    
 B2 - Female    
 C3 - Other

15. Category (Pls. write relevant code in the box)   
 A1 - General    
 B2 - SC    
 C3 - ST    
 D4A - OBC (Creamy)    
 D4B OBC (Non Creamy)

16. Area (Pls. write relevant code in the box)   
 A1 - Urban    
 B2 - Rural    
 C3 - Tribal

17. Marital Status (Pls. write relevant code in the box)   
 A1 - Single    
 B2 - Married

18. Religion (Pls. write relevant code in the box)   
 A1 - Hindu  D4 Sikh  G7 Parsi    
 B2 - Muslim  E5 Jain  H8 Jews    
 C3 Christian  F6 Buddhist  I9 Others

19. Whether Minority (Pls. write relevant code in the box)   
 A1 - Yes    
 B2 - No

20. Social Status (Pls. write relevant code in the box)   
 A1 - Ex-Servicemen    
 B2 - War Widows    
 C3 - Not Applicable

21. Whether Kashmiri Migrant (Pls. write relevant code in the box)   
 A1 - Yes    
 B2 - No

22. Employment Status (Pls. write relevant code in the box)   
 A1 - Unemployed    
 B2 - IGNOU regular employee    
 C3 - Employed    
 D4 - KVS employee

23. Details of Scholarship being received, if any

a) Annual Scholarship Amount <input type="text"/>	b) Deptt. offering Scholarship: A1 Government <input type="text"/>	c) Family Income (annual) <input type="text"/>	d) Below Poverty Line A1 Yes <input type="text"/>	e) Jain Inmates A1 Yes <input type="text"/>
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24. a) Whether a Person with Disability

(Pls. write relevant code in the box) A1 - Yes  B2 - No

b) If yes, kindly provide details of disability:

(Pls. write relevant code in the box) A1 - Speech and Hearing Impairment  B2 - Locomotor Impairment  C3 - Visual Impairment  D4 - Low Vision

Leprosy Cured   
Mental Retardation   
Mental Illness

25. Educational Qualifications:

a) Whether 10 <sup>th</sup> or 12 <sup>th</sup> pass A1 - 12 <sup>th</sup> <input type="text"/> B2 - 10 <sup>th</sup> <input type="text"/>	b) Main Subjects 1. _____ 2. _____ 3. _____	c) Year of Passing <input type="text"/>	d) Division <input type="text"/> <small>01,02,03 or 04 for pass</small>	e) %age of Marks <input type="text"/>	f) Board Code/University <input type="text"/>
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26. Relevant Qualifications (which make you eligible for application to the programme) GNM/B.Sc.N

a) Qualification A1 - GNM <input type="text"/> B2 - BScN <input type="text"/> C3 - Any other <input type="text"/>	b) Main Subjects 1. _____ 2. _____ 3. _____ 4. _____	c) Year of Passing <input type="text"/>	d) Division <input type="text"/> <small>01,02,03 or 04 for pass</small>	e) %age of Marks <input type="text"/>	f) Board Code/University <input type="text"/>
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g) Council Registration Number RN  RM  Name of Nursing Council

h) Whether in Service A1 - Yes  B2 - No

Place of work: \_\_\_\_\_

i) Years of experience after RN/RM

27. Details of fee Remittance:

a) Mode of Payment (Pls. write relevant code in the box) A1 - Cash Challan  B2 - Demand Draft  b) Amount: Rs. \_\_\_\_\_ Please add Rs. 500/- in case of Late fee.

c) DD/Challan Number:

e) Bank Name:

28. Declaration:

I hereby declare that I have read and understood the conditions of eligibility for the programme for which I seek admission. I fulfill the minimum eligibility criteria and I have provided necessary information in this regard. In the event of any information being found incorrect or misleading, my candidature shall be liable for cancellation by the University at any time and I shall not be entitled to refund of any fee paid by me to the University. Further, I have carefully studied the rules of the University as printed in the Prospectus and I accept them and shall not raise any dispute in future over the same rules. I understand that the University can amend or change any rules without advance intimation and I will be abiding by them.

Place: \_\_\_\_\_  
Date: \_\_\_\_\_

Signature of the Applicant

INSTRUCTIONS FOR CANDIDATES

1. Please send your Application Form by Registered/Speed Post to School of Health Sciences, IGNOU.
2. Last date for receipt of filled in application form is as per advertisement.
3. Please retain photo copy of the filled application form for future reference.
4. For Detailed instructions please refer Student Handbook & Prospectus.
5. Self attested Photocopy of all the relevant certificates of DOB, Category, Employment, Educational Qualification, relevant Qualification making you eligible for application to programme, Council Registration and Demand Draft must be send along with this application form.
6. Original Certificates will be verified.
7. Fill up the column of E-Mail ID and correct mobile no., otherwise candidate will be responsible for non receipt of communication.

For office use

ADMITTED	NOT ADMITTED
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Reason for not admitting

Signature with date

(On Nom- Judicial Stamp Paper of Rs. 100/-)

**JHARKHAND HEALTH MISSION SOCIETY**

**SURETY BOND**

THIS DEED OF BOND IS MADE ON -----DAY OF -----2019.

KNOW ALL MEN BY THESE PRESENT THAT WE, Mr./ Mrs./Miss-----  
S/D/W/O Mr./Mrs.-----Residing at -----(hereinafter called the  
“Candidate”) and (2) Mr./Mrs./ Miss-----S/D/W/O  
Mr./Mrs.-----residing at -----(hereinafter called the Surety”) do hereby  
by bound ourselves and our respective heirs executors and administrators, to the Mission  
Director, Jharkhand Health Mission Society ( hereinafter called the “NHM”) on  
demand Rs.-----/in respect of the Candidate’s Bridge Programmer (Certificate) in  
Community Health (hereinafter called the Programmer”).

Signature and delivered this -----Day of -----  
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Signature-----

Signature\_\_\_\_\_

(Candidate)

(Surety)



WHEREAS on his/ her request , the Competent Authority at Jharkhand Health Mission Society has selected the Candidate for the Programme conducted by the Indira Gandhi National Open University (IGNOU) commencing from the-----date of -----, 2019 and offered the candidate with sponsorship for undergoing the same vide letter of offer dated----/---/20----

Now the condition of above written bond is that Candidate (i) shall successfully complete the Programme, and (ii) shall serve Jharkhand Health Mission Society thereafter for a minimum period of three(03) years after successful completion of the Programme ( hereinafter referred to as the “Bond Period”), whereas if the candidate shall serve Jharkhand Health Mission Society thereafter for a minimum period of three(03) years, then then the above written bond shall lapse otherwise it shall be and remain in full force valid.

That further or in the alternative another condition of the above bond is that if the Candidate commits any breach of his/ her undertakings for whatsoever reasons or in case he/she fails to complete the Programme Successfully and/or serve the Jharkhand Health Mission Society for the stipulated Bond Period thereafter, he/she and his/her surety shall jointly and severally compensate the Jharkhand Health Mission Society for IGNOU fee (Covers study materials and counseling fee), boarding and lodging, transport expenses, etc. paid during the Programme period and expenses incurred by it on account of and in connection with the Programme and this amount will be recovered from him/her and/or from his/her surety. The total amount recoverable under this clause shall be as follow:-

For outsider candidates Rs.202400 /- (Rupees Two Lakh Two Thousand & Four Hundred Only).

For Those candidates who are working under NHM Jharkhand Rs.130000 /- (Rupees One Lakh Thirty Thousand Only).

Signed jointly and severally by each of us on this -----day of --- - (month), ----- (year) in the presence of the following witnesses:

<b>Witnesses</b>	(Candidate) Signature	(Surety) Signature
Signature- -----	Signature-----	Signature -----
Name-----	-	Name -----
Mobile NO	Name -----	Mobile NO
	Mobile NO	

Attested by Notary Public

**TERMS AND CONDITION OF SELECTION AS “CANDIDATE”**

**1. Bridge Programme**

1.1 Candidate will under Bridge Programme (Certificate) in Community Health conducted by the Indira Gandhi National Open University (IGNOU) (hereinafter referred to as “Programme”), which is a programme of six months duration. The candidate shall complete the programme successfully in all aspects within the stipulated six months period or within the extended period as per IGNOU norms.

**2. Maximum Limit of Sponsorship:-**

2.1 Candidates shall be provide support for IGNOU fee (covers study materials and counseling fee), boarding and lodging, transport expenses, etc as part of the sponsorship for the Programme, as per applicable norms. However, this support will be provided only for one tenure (i.e. the period from commencement of the course till the final Term End Examination conducted for the concerned batch by IGNOU for the first time). No support shall be provided to the candidate for any successive attempts to successfully complete the Programme

**3. No Permanent Absorption in the NHM**

- 3.1 After successful completion of the Programme, the Candidate will be eligible for deployment as Community Health Officer (CHO) at Health & Wellness Centre (HWC)/Sub Centre.
- 3.2 The deployment of the Candidate as CHO will be purely on contractual/ conditional basis and the candidate will have no right to claim for appointment on permanent roll in State Health Department or permanent absorption. However, this clause is not applicable to candidates who are already regular employee of State Health Department / on permanent of the State.
- 3.3 Contractual/ Conditional placement and posting thereof to any Sub Centre/ Health & Wellness Centre within the State will be at the discretion of the Competent Authority.
- 3.4 Honorarium for CHO:-Candidate, upon deployment as CHO, may be paid additional honorarium/ incentive for duration of his/ her tenure as CHO.



#### 4. Surety Bond

The Candidate shall sign and submit a Surety Bond in the prescribed format on Rs. 100/- Stamp Paper (non- judicial) to complete the Bridge Programme (Certificate) in Community Health and to serve the Jharkhand Health Mission Society at the discretion of the competent authority to serve any other clinic/ hospital/nursing centre etc. of the Jharkhand Health Mission Society for at least three (03) years after successful completion of the Programme. In case the Candidate fails to complete the Programme successfully ( within the programme period agreed by the competent authority, including, extension, if any )and /or serve the Jharkhand Health Mission Society for the stipulated period of three(03) years thereafter , candidate, and Candidate's surety shall jointly and severally compensate the Jharkhand Health Mission Society for IGNOU fee, boarding and lodging, transport expenses, etc. paid during the Programme period and expenses incurred by it on account of and in connection with Programme and this amount will be recovered from Candidate and/or his/her surety, if Candidate leaves the Jharkhand Health Mission Society within the Programme /bond period. .However. The total amount recoverable under this clause shall not exceed for outsider candidates Rs.202400 /- (Rupees Two Lakh Two Thousand & Four Hundred Only, and for those candidates who are working under NHM Jharkhand Rs.130000 /- (Rupees One Lakh Thirty Thousand Only. Further candidate will be required to serve one month advance notice while on contractual/ conditional employment, or pay salary (notice pay) in lieu thereof in addition to fulfilling the obligations stipulated in the Service Agreement Bond/ Norms of the Jharkhand Health Mission Society. Candidate may note that Candidate shall not be applying for the Programme without the Surety Bond completed in all respects.

- 4.1 Candidate shall not be released during the Programme period or during the period of operation of Surely Bond for any employment elsewhere. Candidate shall not apply for employment elsewhere during the Programme period or bond period thereafter, without the prior permission of competent authority. In case Candidate has already applied and/or appeared in any such test, interview etc. before joining for the Bridge Programme, in the event of Candidate's selection Candidate shall not join the new organization, unless Candidate has fully complied with the terms and conditions of the Surety Bond.
- 5. Along with acceptance of the offer, the Candidate is required to submit the duly filled application of admission to the Bridge Programme (Certificate) in Community Health ( to be obtained from the IGNOU Programme Prospectus) along with following documents:-

- a) Attested copies of Mark-sheet and certificate of relevant qualification as per eligibility criteria as mentioned in the Student Handbook & Prospectus.
  - b) Attested copy of proof of date of birth ( 10<sup>th</sup> / Madhyamik/ Secondary Certificate)
  - c) Experience Certificate (Wherever applicable).
  - d) Cast Certificate (if the candidate belongs to SC/ST/OBC category).
  - e) Duly filled- in Identity Card (available in the student Handbook & Prospectus) with recent passport size photograph.
  - f) Duly filled- in Acknowledgement card (available in the Student Handbook & Prospectus) with requisite postal stamp.
6. General
- a) The Candidate will anytime be subject to the terms and conditions of his/ her employment, including the Conduct, Discipline etc. and such other rules and administrative orders that may be in force from time to time during the Bridge Programme.
  - b) Candidate's selection is subject to
    - 1) Candidate should not be suffering from any medical disability or illness, which is likely to hamper Candidate's selection, including posting (after successful completion of Bridge Programme) at Sub Centers/ Health& Wellness Centers. In case it is detected at a later stage that Candidate had concealed any information pertaining to Candidate's medical status, Jharkhand Health Mission Society will be forced to cancel the offer of selection. In case of such evidence coming to light after Candidate's joining , Candidate's services ( Contractual / conditional) will be liable for termination without notice at any time and Candidate will accordingly cease to be in the employment ( Contractual/ conditional ) of the Jharkhand Health Mission Society .
  - c) Posting under the Jharkhand Health Mission Society are transferable. Jharkhand Health Mission Society reserves the right to post Candidate at any of its Sub Centers/ Health& Wellness Centers within the State, if needed.



- d) The offer of selection is liable to be withdrawn at any point before joining and if joined, liable for termination without notice if competent authority comes across any evidence/ knowledge that the qualification , cast category and or any other particulars indicated by the candidate in his/her application/ personal resume/ other forms/ Formats submitted to the competent authority are not recognized/ false/ misleading and/or amounts to suppression of information/ particulars/ facts, which should have been brought to the notice of competent authority.
  - e) Inadvertent omission or commission or mistakes, if any, appearing in the offer of selection are liable to be rectified at any time before or after joining to bring the terms and condition of offer in accordance with the extant policy/ rules and regulations of the Jharkhand Health Mission Society that may be in force from time to time.
  - f) The above terms and conditions are not exhaustive and this offer is subject to the understanding that during period of Programme and subsequent service (Contractual/ conditional), Candidate will be governed by the relevant rules, regulations and administrative orders that are framed from time to time.
  - g) As the Programme is conducted for a whole batch, and not for individual candidate, extension in joining time will not be granted formally as no deferred batch is planned. Hence, the candidate should join on the scheduled date itself. Else, the offer may be subject to cancellation and withdrawal without further notice to the candidate. However, the competent authority/ MD, NHM may grant suitable extension in joining time on a case to case basis.
7. Candidate will honor and observe the Jharkhand Health Mission Society's vision, mission and values at all times to maintain high esteem of the Jharkhand Health Mission Society.

**8. Legal Matters**

Any legal proceeding in respect of any matter of claim or dispute arising out of this offer of selection shall be instituted in the courts at Ranchi Jharkhand only.

- (a) Candidate is required to put his/her signature on each page at bottom right side.